**Mike Wells system changes – 27.08.15**

1. We’d like to implement a ‘feedback before downloading’ policy for DJs now so that DJs have to leave a reaction before they can download the files. - **DONE**

2. on the DJ bulk reminder, can we change it so that it chases DJ users to listen or download as at present, but it only chases for uses to react if they have downloaded the release, rather than just listened. Does that make sense? **- DONE**

3. Could we make a small change to the ‘Assigned list’ mate?

At present press contacts are listed with their media affiliation to the right, however for DJ users it if blank, could we instead have their affiliation? **- DONE**

4. We would like to be able to know when certain users had listened to or downloaded a release via an email alert to the relevant admin.

In general this is a setting we’d like to be able to apply to specific user contacts so could we have a tick box in the user edit page which said ‘alert on listen’ and another one that said ‘alert on download’.

Once these had been ticked we would want the admin to receive an email alert each time that user listened to, or downloaded a track. the email should note the cat number, artist, title, label and the time it was listened  to or downloaded,

Additionally,as part of this, on a track’s reaction page we’d like to have 2 tick boxes next to the users name in the reactions list which would be for ‘alert on listen’ and ‘alert on download’. these would be active if the user had these set in their profile or inactive if not, however we could manually adjust this in a specific job. - **DONE**

5. Artist PR report change. Essentially we want a new type of report for Artist PR clients, this is essentially a report that will go to a client each week but it’s not specifically related to a track/release, See below, we might need to talk this one over:

i think simple notes, blank boxes with just a month they get assigned into and a an option to add to ‘Confirmed for Coverage’ like our current highlights section. use asterisk for stuff added in the last week…. there’s a possible discussion to be had regarding cross-reporting (from release specific reports into this, but it may be overkill). overall, it’s less focus on purely ‘results’ and more on activity.

**Back End:**

***Update:***

(simple input via a text box - to be updated if client has any outstanding action points/there are things to take note of)

***July 2015:***

Text box (no title)

Link: only appears if filled out.

Client Action: only appears if filled out.

DPR Notes: only appears if filled out

tickbox for adding to ‘Coverage To Date'

***Coverage To Date:***

chronological list of in print/online coverage in one easy place.

**Front End:**

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**Huxley**

Artist PR Report

**Update:**

Exmple text - Our Mixmag Lab session is this week, full brief should be with you now. We’ll feed this to blogs/social media as usual after the event and in the mean time we’ve scheduled various social media posts. A teaser image will be with you soon for your socials. We’ve also begun the mailout of your single on Aus Music, which will be reported separately. Boiler Room has been shared on social media also.

**July 2015:**

\*Mixmag ‘The Lab’ Confirmed (29/7/15)

[www.mixmag.com/thelab-huxley](http://www.mixmag.com/thelab-huxley)

Client Action: recording at mixmag office, 3pm. 1hr set. please share artwork ahead of show

DPR Note: Social Media posts scheduled ahead of show. full brief sent via email.

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\*DJ Mag ‘Like a Virgin’ Pitched (25/7/15)

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\*Boiler Room Show Aired (23/715)

[www.boilerroom.com/huxleyballs](http://www.boilerroom.com/huxleyballs)

Client Action: please share via socials

DPR Note: Begun social media/blog sharing.

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Mailing of Huxley ‘2.0’ on Aus Music

DPR Note: reports coming separately. liaising with Aus on streams.

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**June 2015:**

Boiler Room Confirmed (30/6/15)

Client Action: prepare for 1hr set to be broadcast from BR HQ on 23/7/15 5pm

DPR Note: full brief issued to client.

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Huxley ‘I Want You’ in Sasha Beatport Chart

[www.pro.beatport.com/sashachart](http://www.pro.beatport.com/sashachart)

Client Action: share on socials

DPR Note: social push done

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Planning Discussion with Aus RE: ‘2.0’ Release

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**Coverage To Date:**

Boiler Room Aired (23/7/15)

[*www.boilerroom.com/huxleyballs*](http://www.boilerroom.com/huxleyballs)

Huxley ‘I Want You’ Sascha Beatport Chart

[www.pro.beatport.com/sashachart](http://www.pro.beatport.com/sashachart)

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